



Certificate Course on Management and Leadership for Heads of Guidance and Discipline Teams of **Secondary Schools**

中學訓育及輔導主任管理及領導課程 (2023-2024)

(Oct 2023 to Mar 2024)

TENTATIVE SCHEDULE OF MEETINGS

Graduation Requirement: Participants are required to attend all sessions. Participants who have attained an attendance of not less than 80%* and completed and obtained the passing grade in the required course work will be awarded a Certificate.

* Participants are required to attend not less than 80% of each module (i.e., not less than 3 sessions). For Module 3 and 4, attendance is combined in calculating.

Tentative dates provision for make-up classes in case any session is cancelled. Participants are required to attend the make-up classes.

Module 1: 18 Nov 2023 (Sat) 2:00 p.m. – 5:00 p.m.; Module 2 & Module 3: 6 Jan 2024 (Sat) 2:00 p.m. – 5:00 p.m.;

Module 4: 20 Jan 2024 (Sat) 2:00 p.m. – 5:00 p.m.; Module 5: 9 Mar 2024 (Sat) 2:00 p.m. – 5:00 p.m.

Updated on 20 November 2023

	Session	Date	Time	Lecturer	Venue
1	Module 1.1	21 Oct 2023 (Sat)	2:00 p.m. – 5:00 p.m.	IU KAN Siu Mee, Amy	ELB_202
2	Module 1.2	28 Oct 2023 (Sat)	2:00 p.m. – 5:00 p.m.	HO Yuk Fan, Esther	ELB_203
3	Module 1.3	4 Nov 2023 (Sat)	2:00 p.m. – 5:00 p.m.	CHAN Tze Kwan, Isa	ELB_203
4	Module 1.4	11 Nov 2023 (Sat)	2:00 p.m. – 5:00 p.m.	CHAN Tze Kwan, Isa	ELB_203
5	Module 2.1	24 Nov 2023 (Fri)	6:30 p.m. – 9:30 p.m.	HON Shun Sum, Sherry	ELB_303
6	Module 2.2	1 Dec 2023 (Fri)	6:30 p.m. – 9:30 p.m.	HON Shun Sum, Sherry	ELB_303
7	Module 2.3	8 Dec 2023 (Fri)	6:30 p.m. – 9:30 p.m.	HON Shun Sum, Sherry	ELB_303
8	Module 2.4	9 Dec 2023 (Sat)	2:00 p.m. – 5:00 p.m.	HON Shun Sum, Sherry	ELB_308
9	Module 3.1	15 Dec 2023 (Fri)	6:30 p.m. – 9:30 p.m.	HON Shun Sum, Sherry	ELB_303
10	Module 3.2	5 Jan 2024 (Fri)	6:30 p.m. – 9:30 p.m.	HON Shun Sum, Sherry	ELB_307
11	Module 4.1	12 Jan 2024 (Fri)	6:30 p.m. – 9:30 p.m.	Ng Kwok Hung, Kennedy	ELB_307
12	Module 4.2	19 Jan 2024 (Fri)	6:30 p.m. – 9:30 p.m.	Ng Kwok Hung, Kennedy	ELB_307
13	Module 5.1	27 Jan 2024 (Sat)	2:00 p.m. – 5:00 p.m.	CHENG Kai Chi, Wallace	ELB_308
14	Module 5.2	3 Feb 2024 (Sat)	2:00 p.m. – 5:00 p.m.	CHENG Kai Chi, Wallace	ELB_308
15	Module 5.3	17 Feb 2024 (Sat)	2:00 p.m. – 5:00 p.m.	CHENG Kai Chi, Wallace	ELB_308
16	Module 5.4	2 Mar 2024 (Sat)	2:00 p.m. – 5:00 p.m.	CHENG Kai Chi, Wallace	ELB_308

Venue: The Chinese University of Hong Kong, Shatin 沙田香港中文大學

ELB 203 Room 203, 2/F, Esther Lee Building 利黃瑤璧樓

ELB 303 Room 303, 3/F, Esther Lee Building 利黃瑤璧樓

Holidays with no classes

19 – 26 Dec 2023 (Christmas)

10 – 13 Feb 2024 (Chinese New Year)