



Certificate Course on Management and Leadership for Heads of Guidance and Discipline Teams of **Primary Schools**

小學訓育及輔導主任管理及領導課程 (2023-2024)

(Oct 2023 to Mar 2024)

SCHEDULE OF MEETINGS

Graduation Requirement: Participants are required to attend all sessions. Participants who have attained an attendance of not less than 80%* and completed and obtained the passing grade in the required course work will be awarded a Certificate.

* Participants are required to attend not less than 80% of each module (i.e., not less than 3 sessions). For Module 3 and 4, attendance is combined in calculating.

Tentative dates provision for make-up classes in case any session is cancelled. Participants are required to attend the make-up classes.

Module 1: 18 Nov 2023 (Sat) 9:30 a.m. – 12:30 p.m.; Module 2: 9 Dec 2023 (Sat) 9:30 a.m. – 12:30 p.m.; Module 3: 6 Jan 2024 (Sat) 9:30 a.m. – 12:30 p.m.;

Module 4: 20 Jan 2024 (Sat) 9:30 a.m. – 12:30 p.m.; Module 5: 9 Mar 2024 (Sat) 9:30 a.m. – 12:30 p.m.

Updated on 20 November 2023

No.	Session	Date	Time	Lecturer	Venue
1	Module 1.1	21 Oct 2023 (Sat)	9:30 a.m. – 12:30 p.m.	IU KAN Siu Mee, Amy	ELB_202
2	Module 1.2	28 Oct 2023 (Sat)	9:30 a.m. – 12:30 p.m.	HO Yuk Fan, Esther	ELB_302
3	Module 1.3	4 Nov 2023 (Sat)	9:30 a.m. – 12:30 p.m.	CHAN Tze Kwan, Isa	ELB_302
4	Module 1.4	11 Nov 2023 (Sat)	9:30 a.m. – 12:30 p.m.	CHAN Tze Kwan, Isa	ELB_302
5	Module 2.1	14 Nov 2023 (Tue)	6:30 p.m. – 9:30 p.m.	CHEUNG Sau Yin, Zoe	ELB_207
6	Module 2.2	21 Nov 2023 (Tue)	6:30 p.m. – 9:30 p.m.	CHEUNG Sau Yin, Zoe	ELB_207
7	Module 2.3	5 Dec 2023 (Tue)	6:30 p.m. – 9:30 p.m.	CHEUNG Sau Yin, Zoe	ELB_308
8	Module 2.4	9 Dec 2023 (Sat)	9:30 a.m. – 12:30 p.m.	CHEUNG Sau Yin, Zoe	ELB_308
9	Module 3.1	12 Dec 2023 (Tue)	6:30 p.m. – 9:30 p.m.	CHEUNG Sau Yin, Zoe	ELB_207
10	Module 3.2	2 Jan 2024 (Tue)	6:30 p.m. – 9:30 p.m.	CHEUNG Sau Yin, Zoe	ELB_207
11	Module 4.1	9 Jan 2024 (Tue)	6:30 p.m. – 9:30 p.m.	NG Kwok Hung, Kennedy	ELB_207
12	Module 4.2	16 Jan 2024 (Tue)	6:30 p.m. – 9:30 p.m.	NG Kwok Hung, Kennedy	ELB_207
13	Module 5.1	3 Feb 2024 (Sat)	9:30 a.m. – 12:30 p.m.	CHENG Kai Chi, Wallace	ARC_G01
14	Module 5.2	17 Feb 2024 (Sat)	9:30 a.m. – 12:30 p.m.	CHENG Kai Chi, Wallace	ELB_308
15	Module 5.3	24 Feb 2024 (Sat)	9:30 a.m. – 12:30 p.m.	CHENG Kai Chi, Wallace	ELB_308
16	Module 5.4	2 Mar 2024 (Sat)	9:30 a.m. – 12:30 p.m.	CHENG Kai Chi, Wallace	ELB_308

Venue: The Chinese University of Hong Kong, Shatin 沙田香港中文大學

CKB UG03 Room UG03, UG/F, Chen Kou Bun Building 陳國本樓

ELB 302 Room 302, 3/F, Esther Lee Building 利黃瑤璧樓

ELB 308 Room 308, 3/F, Esther Lee Building 利黃瑤璧樓

ARC G01 Room G01, G/F, Lee Shau Kee Architecture Building 李兆基建築學大樓

Holidays with no classes

19 – 26 Dec 2023 (Christmas)

10 – 13 Feb 2024 (Chinese New Year)